

**BLOOMINGTON POLICE DEPARTMENT
REQUEST FOR LIMITED CRIMINAL HISTORY**

I, _____, an employee of _____
last name, first name, MI name of business or agency, address, phone

in the position of _____, request a limited criminal history

(release – inspection) of _____, _____, _____, _____, _____
name race sex D.O.B. S.S.N.

who lives at _____
address

I request this information in compliance with Indiana Code 5-2-5-5:

Sec. 5. (a) Except as provided in subsection (b), on request, law enforcement agencies shall release or allow inspection of a limited criminal history to noncriminal justice organizations or individuals only if the subject of the request:

- (1) has applied for employment with a noncriminal justice organization or individual;
- (2) has applied for a license and criminal history data as required by law to be provided in connection with the license;
- (3) is a candidate for public office or a public official;
- (4) is in the process of being apprehended by a law enforcement agency;
- (5) is placed under arrest for the alleged commission of a crime;
- (6) has charged that his rights have been abused repeatedly by criminal justice agencies;
- (7) is the subject of judicial decision or determination with respect to the setting of bond, plea bargaining, sentencing, or probation;
- (8) has volunteered services that involve contact with, care of, or supervision over a child who is being placed, matched, or monitored by a social services agency or a nonprofit corporation;
- (9) has volunteered services at a public school (as defined in IC 20-10.1- 1-2) or non-public school (as defined in IC 20-10.1-1-3) that involve contact with, care of, or supervision over a student enrolled in the school;
- (10) is being investigated for welfare fraud by an investigator of the division of family and children or a county office of family and children;
- (11) is being sought by the parent locator service of the child support bureau of the division of family and children; or
- (12) has been convicted of any of the following:
 - (A) Rape (IC 35-42-4-1), if the victim is less than eighteen (18) years of age.
 - (B) Criminal deviate conduct (IC 35-42-4-2), if the victim is less than eighteen (18) years of age.
 - (C) Child molesting (IC 35-42-4-3).
 - (D) Child exploitation (IC 35-42-4-4(b)).
 - (E) Possession of child pornography (IC 35-42-4-4(c)).
 - (F) Vicarious sexual gratification (IC 35-42-4-5).
 - (G) Child solicitation (IC 35-42-4-6).
 - (H) Child seduction (IC 35-42-4-7).
 - (I) Incest (IC 35-46-1-3), if the victim is less than eighteen (18) years of age.

I request this information because _____

I understand that any person who uses a limited criminal history for any purpose not specified under I.C. 5-2-5-5 commits a class A misdemeanor. I understand that use of a limited criminal history may be unlawful under Federal Law. I understand that the use of a limited criminal history may subject me to criminal and/or civil liability. I have been advised by the Bloomington Police Department to obtain legal counsel prior to receiving any criminal history data.

Date

Signature

Subscribed and sworn before me this _____ day of _____, 20____. *Notary Seal*

Signature of Notary Public

My commission expires _____ City _____ County _____

Based on the information you provided:

- () See Reverse Side
() The Bloomington Police Dept. does not have a criminal history on the individual you requested

Your request is denied:

- () Inadequate information for identification
() Reason for request does not comply with I.C.5-2-5-5
Other _____

Records Clerk Signature

Date

Records Div. Supervisor

Date

